

Documents Required for Scholarship application

Parental Income certificate (for financial year 2025-26) issued by competent Authority. Please note:

- a) Date of issuance of income certificate should be **on or after 1st April 2026**. The Income certificate should be valid as of **31st March 2027**.
- b) Parental Income Certificate (for the Financial Year 2025-26) issued by a Competent Authority. The list of “INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES” is mentioned below.
- c) If income certificate is issued to an individual parent, the income certificate of both parents is mandatory. In case there is no income source for the other parent, a legal affidavit stating the same is required.

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/ UNION TERRITORIES

Sr.no .	State / Union Territory	Income certificate Issuing Authority
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar / Deputy Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer Of Circle Office
6	Chandigarh	Sub Divisional Magistrates
7	Chattisgarh	Naib Tahsildar
8	Dadra & Nagar Haveli, Daman & Diu	Mamlatdar, Daman and Mamlatdar,Diu
9	Delhi	SDM of Govt. of NCT of Delhi /Tahsildar
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector /Deputy Collector/ Asstt. Collector/ Prant Officer /Mamlatdar
12	Haryana	CRO (Tahsildar/ Naib Tahsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate (not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar/ Deputy Tahsildar
17	Kerala	Village Officers
18	Ladakh	Naibat / Naib Tahsildar/ Tahsildar
19	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in there remaining Island
20	Madhya Pradesh	Tahsildar/ Naib Tahsildar
21	Maharashtra	Tahsildar/ Nayab Tahsildar
22	Manipur	District Authorities i.c DC/ ADC/ SDO (not below the rank of SDO/ SDM)
23	Meghalaya	Employer in case of Govt. employee and by the MP/ MLA/ DC/ SDO Civil in case of others.
24	Mizoram	District Magistrate or any other officers authorized by District Magistrate
25	Nagaland	Dy. Commissioners, Addl. Dy. Commissioners and Sub-Divisional Officers (C)
26	Odisha	Revenue Officers
27	Punjab	CRO (Tahsildar/ Naib Tahsildar concerned)
28	Pondicherry	Tahsildar, Deputy Tahsildar

29	Rajasthan	Tahsildar/ Notary (to certify the documents given by the applicant. Refer Government of Rajasthan Order No. प. 13(34) राज./गुप - 1/2012 dated 09.08.2012
30	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)
31	Tamil Nadu	Zonal Deputy Tahsildar
32	Telangana	Tahsildar / Deputy Tahsildar
33	Tripura	Deputy Commissioner of Respective Districts, SDM, DCM, DC, SDTWO and DTWO
34	Uttar Pradesh	Tahsildar
35	Uttaranchal	Tahsildar/ SDM/ City Magistrate
36	West Bengal	District Magistrate or Addl .Dist Magistrate - District Level Sub-Divisional Officer of the concerned - Sub Divisional Level Block Development Officer of the concerned Blocks - Block Level The Collector, Kolkata - Kolkata Municipal Corporation The Collector, Kolkata - Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata Concerned District Magistrate or any other Officers Authorised by the District Magistrate of the respective District i.e South 24 Paraganas and North 24 parganas - Other areas covered in Kolkata Police are concerned i.e areas over which collector,Kolkata does not exercise jurisdiction.